



World Federation of Athletic Training and Therapy

Annual Members' Meeting
September 24, 2020
4:00- 5:30 PM CDT (Chicago)
Zoom Videoconference

Minutes

- 1 Call to Order:
 - a. Present: Glen Bergeron (President) , Larry Leverenz (Past President), Brian Zeller (NATA), Enda White (ARTI), Jennifer Martins (CATA), Daisuke Uematsu (JATO), Chinami Sugiyama (JSPO), Steve Aspinall (BASRaT)
 - b. Regrets: Siobhan. O'Connor (ARTI), James Willoughby (AFATS), Yohan Bae (R-KATA), Heng-Ju lee (TATS), Mark O'Neal (PBATS),
- 2 Welcome, Introductions
 - a. G. Bergeron welcomed everyone including our many guests who joined the meeting via videoconference call.
 - b. The record indicated that there were 37 participants
- 3 Establishment of quorum (Charter voting delegates)
 - a. Quorum was established
- 4 Approval of Agenda

Be it so moved that the agenda be accepted
Moved by: B Zeller
Seconded by: E Whyte
Carried
- 5 Approval of Previous Minutes (May 10, 2019)

Be it so moved that the Previous minutes of May 10, 2019 be accepted as circulated.
Moved by: J Martins
Seconded by: C Sugiyama
Carried
- 6 President's Report
 - a. See attached Power point presentation (Appendix A)

7 New Business

a. Strategic Plan

- i. The strategic planning meeting was hosted January 25- 27 2020 in Dallas Texas.
- ii. The strategic Goals are:
 1. Promote Athletic Training and Therapy globally
 2. Disseminate Knowledge and Skills
 3. Engage WFATT membership
 4. Facilitate collaboration
 5. Optimize organizational effectiveness
 6. Nurture our Social Consciousness

b. Financial Report (J. Milgram)

- i. See appendix B
Be it so moved that the 2019-20 financial statement be adopted as circulated.
Moved by: B Zeller
Seconded by: C Sugiyama
Carried

c. Appointment of Auditor

- Be it so moved that Milgram and Milgram be retained as accountant for 2020-21
Moved by: S Aspinall
Seconded by: J Martins
Carried

d. Election of Directors

- Be it so moved that the following individuals be approved as members of the Board for a two-year term:
- Allen Willoughby (AFATS)
 - Jennifer Martins (CATA)
 - Chinami Sugiyama (JSPO)
 - Brian Zeller (NATA)
 - Heng-Ju Lee (TATS)
- Moved by: D Uematsu
Seconded by: S Aspinall
Carried

e. Election of Officers (two positions)

- Be it so moved that the following two Board Members be elected as Vice Presidents on the executive committee for a two-year term:
- Dr. Siobhan O'Connor (ARTI)
 - Dr. Brian Zeller (NATA)
- Moved by: E Whyte

Seconded by: J Martins
Carried

- f. 2022 World Congress
 - i. N. Ewachewski from the CATA/MATA gave an update on the 2022 World Congress May 4-7 2022 in Winnipeg, Manitoba Canada

- g. 2023 World Congress Bid Applications
 - i. G. Bergeron reported that calls for application to host the 2023 World Congress will be distributed to the membership later this month.

8 Adjournment

Be it so moved that the 2020 Annual Members Meeting be adjourned:

Moved by: S Aspinall
Seconded by: C Sugiyama
Carried

Appendix A: President's Report

- President's Report
- WFATT 20th year Anniversary
- First full year of operation under the new By-law
 - Membership includes:
 - 10 Voting Members (10)
 - 29 Academic Institutions (14)
 - 3 Associate Members (2)
 - 2 Allied Health Professions Members (0)
 - 44 members, 12 countries, 5 continents
- Strategic Plan 2020
 - Previous plan developed in 2016
 - Meeting January 2020 in Dallas

Vision Statement

- *Athletic Training & Therapy is an integral member of the international healthcare community. (2020)*

Mission Statement

- *Provide leadership, cultivate collaboration, champion the Athletic Training and Therapy profession globally and contribute to a healthier world. (2020)*

Values

- **Passion – Diversity – Integrity – Collaboration – Leadership**

Strategic Goals

- Promote Athletic Training and Therapy globally
 - Disseminate Knowledge and Skills
 - Engage WFATT membership
 - Facilitate collaboration
 - Optimize organizational effectiveness
 - Nurture our Social Consciousness
- **What has been accomplished**
- **Marketing and Promotion Committee**
 - Jacob Resch (USA) (Co-Chair)
 - Samuel Walton (USA) (Co-Chair)
 - Pete Dewar (USA) - Webmaster
 - Eva Frank (USA) -Member Profile Development / Interest Stories
 - Hyung Rock Lee (Japan),– Member Identification and Recruitment
 - Alex Remus (Ireland)– Social Media Interaction
- Social Media by the Numbers
 - 2,027 followers on Facebook
 - 928 followers on Twitter
 - 508 followers on Instagram
 - 131 followers on LinkedIn
- 88 countries have visited our website

- Visit us at:
WFAT.org
- **Academic Institutions Committee**
 - Anthony Breitbach – (USA)
 - Valerie Herzog – (USA)
 - Scott Lawrence – (USA)
 - Ella Been – (Israel)
 - Oliver Blenkinsop – (UK)
 - Siobhan O’Connor (Ireland)- Executive Liaison
 - Brian Zeller (USA)- Executive Liaison
- List of Activities and Accomplishments:
 - Expanded number of member institutions
 - Assisted in marketing efforts
 - Started Academic Institutions member Facebook page to enhance collaboration and communication
 - NATA News article on recruiting and supporting international students during their academic program
- **Education and Research Committee**
 - Richard Moss (Chair)- UK
 - Colin King-Canada
 - Sentaro Koshida- Japan
 - Hideyuki “E” Izumi- Japan
 - Peter Friesen- USA
 - Stavros Daoukas- Greece
 - Larry Leverenz (WFATT Liaison)- USA
- List of Activities and Accomplishments:
 - Reviewed first draft of WFATT Academic Program Development Guidelines
 - Reviewed first draft of WFATT Request to Survey Guidelines
 - Completed review and shortlisting of abstract submissions for WFATT World Congress, Japan.
- International Outreach
 - Jordan Qusai Initiative
 - Bahamas
 - Trinidad Tobago
 - Israel
 - New Zealand
 - Patron to IOC Injury Prevention conference
- Memorandum of Understanding
 - Armenian State Institute of Physical Culture and Sport
- Global Outreach cont’d
- Continental Strategic Initiatives
 - EU Strategic Initiative
 - Steve Aspinall (UK)

- Siobhan O'Connor (Ireland)
 - Stavros Daoukas
 - Marco Manco
- Asian Strategic Initiative
 - Daisuke Uematsu
 - Yohan-Bae
 - Chinami Sugiyama
- **Webinars**
- 16 May 2020. President's Roundtable
- 4 August 2020
 - Introduction to Item Writing and Microsoft Forms for e-Assessment in Athletic Training & Therapy - Dr. Paul Geisler EdD, ATC
- 23 July 2020
 - Development of a Collaborative, Simulation-Based Virtual Athletic Training Clinic - Dr. Luzita Vela, PhD, LAT, ATC
- 29 May 2020
 - Programmatic Assessment in a Remote World: Using Technology & Evidence in Athletic Training & Therapy Education - Paul R. Geisler
- 23 September 2020
 - *Perceived Job Satisfaction and Interprofessional Collaboration in International Sports Science and Sports Medicine. Dr. Anthony Breitbart and Dr. Gert Ulrich*
- Upcoming Seminar:
- 18 November
 - Dr. Dennis Caine Prof Emeritus University of North Dakota
 - *Primary Physical Stress Injuries in Young Athletes*
- Podcasts
 - In partnership with Sports Medicine Broadcast to host three podcasts:
 - 5 March What is the WFATT
 - 17 April Clinical coordinators and COVID 19
 - 22 September International AT students and COVID 19
- Going Forward
 - Increased engagement of Academic Institutions
 - AT Day
 - Facebook
- Recruitment of Special area AT organizations
 - AFATS. PBATS,
- International awareness (IOC, FIMS, ICSSPE, WHO etc)
- Increased corporate sponsorship

Appendix B: Financial Report

WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY

FINANCIAL STATEMENTS

JUNE 30, 2020

WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY
JUNE 30, 2020

CONTENTS

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Income and Net Assets	3
Notes to the Financial Statements	4 - 5
	Page 1

**JEFFREY D. MILGRAM PROFESSIONAL
CORPORATION**

Chartered Professional Accountant/Licensed Public Accountant

5255 Yonge Street, Suite 700, Toronto, Ontario M2N 6P4
Telephone: 416-221-3298 ext.127 Fax: 416-221-7005 E-Mail: jmilgram@milgramandmilgram.com

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of World Federation of Athletic Training and Therapy as at June 30, 2020 and the statement of income and net assets for the year then ended. I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

A handwritten signature in black ink that reads "Jeffrey D. Milgram Professional Corporation". The signature is written in a cursive, flowing style.

JEFFREY D. MILGRAM PROFESSIONAL CORPORATION
Authorized to practise public accounting by
The Institute of Chartered Professional Accountants of Ontario

TORONTO, ONTARIO
JULY 23, 2020

**WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY BALANCE
SHEET AS AT JUNE 30, 2020**

	<u>2020</u>
	\$
<u>ASSETS</u>	
CURRENT	
Cash	96,786
Accounts receivable	603
Prepaid insurance	<u>889</u>
	<u>98,278</u>
<u>LIABILITIES AND NET ASSETS</u>	
CURRENT	
Accounts payable and accrued liabilities	2,500
DEFERRED REVENUE	
Deferred contributions related to operations	<u>604</u>
	3,104
UNRESTRICTED NET ASSETS	<u>95,174</u>

APPROVED BY THE BOARD:

DIRECTOR

DATE

Page 3

WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY
STATEMENT OF INCOME AND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2020

	<u>2020</u>
	\$
REVENUES	
Conference Revenue	4,568
Membership fees	46,084
Sponsorship	13,269
Sundry income	<u>397</u>
	<u>64,318</u>
EXPENSES	
Advertising and marketing	1,283
Bank charges	804



Insurance	889
Legal Fees	357
Accounting Fees	2,500
Meeting expenses	6,321
Membership and dues	406
Travel	9,624
Foreign exchange (gain)/loss	<u>(35)</u>
	<u>22,149</u>
NET EXCESS REVENUE OVER EXPENSES FOR THE YEAR	42,169
NET ASSETS, AT BEGINNING OF YEAR	<u>53,005</u>
NET ASSETS, AT END OF YEAR	<u>95,174</u>

**WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY NOTES TO THE
UNAUDITED FINANCIAL STATEMENTS JUNE 30, 2020**

1. Operations and Accounting Framework Operations

World Federation of Athletic Training and Therapy is a federally incorporated not-forprofit corporation without share capital operating out of the Province of Manitoba, Canada.

The organization provides leadership to advance the international interests of its members for the common goal of optimal health care for physically active populations.

Accounting Framework

The Organization prepares its financial statements in accordance with the Institute of Chartered Professional Accountants of Canada (CPA, Canada) Handbook, Part III, Canadian accounting standards for not-for-profit organizations (ASNPO).

2. Significant Accounting Policies

The corporation prepares its financial statements using the following significant policies:

Basis of Accounting

These financial statements were prepared using the accrual basis of accounting. The accrual basis recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipts of goods or services and the creation of a legal obligation to pay.

Income Recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Revenues generated from sponsorships, memberships and member services and events are recognized as revenue as received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Revenues pertaining to donations are recognized when received. Interest is recognized as earned.

Page 5

WORLD FEDERATION OF ATHLETIC TRAINING AND THERAPY NOTES TO THE UNAUDITED FINANCIAL STATEMENTS JUNE 30, 2020

2. Significant Accounting Policies Contributed Services

Donations of materials which are not normally purchased by the Organization are not recorded in the accounts. The work of the Organization is also heavily dependent on the voluntary service of its members. Since these services are not normally purchased by

the Organization, and because of the difficulty of determining their fair value, the value of donated volunteer services is not recognized in these statements.

Estimates

The Corporation's financial statements includes management estimates and assumptions that affect the reported amount of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the reported period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. During the current year, management has recorded, into the accounts, estimates pertaining certain accrued liabilities.

Income Taxes

The organization is exempt from income tax in Canada as a not-for-profit organization under Section 149(1)(l) of the Income Tax Act (Canada).

Appendix C: Committee Reports

Academic Institutions Committee

Submitted By: Brian Zeller, WFATT EC Liaison

Committee Members:

- Scott Lawrence, Anthony Breitbach, Valerie Herzog, Ella Been, Oliver Blenkinsop
- WFATT EC Liaisons: Brian Zeller and Siobhan O'Connor

List of Activities and Accomplishments:

- Expanded number of member institutions
- Assisted in marketing efforts
- Started Academic Institutions member Facebook page to enhance collaboration and communication
- NATA News article on recruiting and supporting international students during their academic program

Future Initiatives:

- Currently surveying academic institution members on potential collaborations for students, faculty and research
- Developing a presentation proposal for the NATA Educators Conference in 2021
- Organizing a Q&A/Peer to Peer session with academic institutions regarding COVID planning, implementation
- Continued involvement in institution recruitment

Additional Comments:

- COVID has changed academia for the foreseeable future. The committee is focused on ways we can work together to enhance Athletic Training and Therapy

Education and Research Committee

Submitted By: R Moss (Chair)

Committee Members:

- Richard Moss (Chair)
- Colin King
- Sentaro Koshida
- Hideyuki "E" Izumi
- Peter Friesen
- Stavros Daoukas
- Larry Leverenz (WFATT Liaison)

List of Activities and Accomplishments:

- Reviewed first draft of WFATT Academic Program Development Guidelines
- Reviewed first draft of WFATT Request to Survey Guidelines
- Completed review and shortlisting of abstract submissions for WFATT World Congress, Japan.

Future Initiatives:

- Finalize 2nd Edition of WFATT Academic Program Development Guidelines
- Organize Educational Summit to be integrated into WFATT World Congress, Canada.
- Complete review and shortlisting of abstract submission for WFATT World Congress, Canada.
- Take over hosting of WFATT international webinar series from G. Bergeron
- Work with WFATT Marketing Committee to host WFATT online international journal club

Additional Comments:

- P. Friesen stepped down from his role on the Committee
- R. Moss stepped down as Chair of the Committee
- S. Daoukas was invited to join the Committee

Marketing and Promotions Committee

Submitted By: Dr. Jacob Resch

Committee Members:

- Jacob Resch, Ph.D., AT (Co-Chair)
- Samuel Walton, Ph.D., AT (Co-Chair) – Social Media
- Pete Dewar, MA, AT – Webmaster
- Eva Frank, Ph.D., AT – Member Profile Development / Interest Stories
- Hyung Rock Lee, Ph.D., AT – Member Identification and Recruitment
- Alex Remus, Ph.D. – Social Media Interaction

List of Activities and Accomplishments:

- From September 15, 2018 to August 16, 2020 we have increased the number of facebook followers from 1,369 followers to 2,027 followers
- Since 2018, we have 928 followers on Twitter
- Since 2018, we have 508 followers on Instagram
- Since 2018, we have 131 followers on LinkedIn
- Since 2018, our website has been visited by 88 countries
- We have posted two feature stories about specific individuals/developments about WFATT members (individuals and institutions)
- We have generated a relationship with Sportsmedicine podcast and have recorded and published one podcast with another scheduled to be recorded in the future.
- We have actively promoted events and news related to our members, and we

Future Initiatives:

- Prepare for the upcoming World Congress
- Launch an international journal club
- Continue with individual member/association focus stories
- Liaison with other international sports medicine groups to increase exposure